

20017-2018 By Laws for
Lincoln Avenue Academy
School Advisory Council

Article I – Purpose

School Advisory Councils assist in the preparation, implementation, and evaluation of the School Improvement Plan. The Council makes recommendations and assists the school administration in all areas of school improvement. These functions are performed through participatory decision-making by parents, educators, school staff, business people, and other community members who are stakeholders in the school.

Article II - Council Year

School Advisory Council is in effect for the duration of each school year,

Article III – Membership

A. Composition

The School Advisory Council membership will be composed of 20 people

B. Election

1. Parents are elected to the School Advisory Council by parents at the first PTA meeting for the upcoming year.
2. Substitute SAC members will be elected and/or chosen to participate in SAC meetings and elections as needed.
3. Students are not elected to the School Advisory Council.
4. Teachers and education support staff will be elected by their respective peer groups at the staff work day before the school year begins
5. In the event that the elections do not constitute a membership that is balanced by ethnicity, race, socioeconomic, status of the student population, the principal may appoint members.

C. Term

The term for membership is on a yearly basis.

D. Appointment

The principal appoints community members with input from the School Advisory Council membership.

E. Training

New members joining the Council will receive training during the first meeting.

F. Attendance

The principal with School Advisory Council approval will replace any member who accumulates 2 consecutive unexplained absences from noticed meetings.

Article IV – Meetings

A. Time and Date

All members of the School Advisory Council will agree upon meeting times and places.

B. Place

Each meeting shall be held 7:45 to 8:30 the last Wednesday of the school month with conversation and refreshments beginning at 7:30. The time, date, and place of any meeting may be modified based upon the consensus vote of the members present at any meeting.

C. Meeting Notice

Notice of each meeting will be given 1 week prior to each scheduled meeting by email, mail, website or phone call. The notice and/or website will include any votes that will be presented for a vote to the membership.

Article V – Voting and Quorum

51% of the listed membership constitutes a quorum for School Advisory Council and approved SAC substitutes will be included as part of the quorum for the member they are replacing.

Article VI - Council Management

A. The SAC chairperson and principal will select officers for the School Advisory Council.
(Secretary)

B. Committees will meet for additional meetings or sub committees as determined by the School Advisory Members.

Article VIII – Governing Law

The operation of the School Advisory Council is governed by Florida Statute 229.58 the policies of the Polk County School District and the Government in the Sunshine Law. Decisions made by the School Advisory Council must be made within the boundaries of Polk County School Board policy. School Board members may review School Advisory Council By-Laws. School Board members approve School Advisory Membership and the School Improvement Plan.