

Car Safety Guidelines...
Lincoln Avenue Academy
Reminder of Procedures for Car Riders
Drop-off and Pick-up

Due to safety concerns, we are once again reminding parents of the procedures for car riders. It is very important that EVERYONE follows these procedures.

No one is allowed to enter the parking lots from Lincoln Avenue during drop-off and pick-up times.

- ☐ **Must have card for pickup** with *student's name clearly visible* hanging from your rearview mirror until your child is in the car.
- ☐ Cars will enter car lane from Sydney creating a double lane. Then alternate merging to a single lane for student pick up.
- ☐ PICK UP TIME: 3:00 – 3:20 p.m. After 3:20 students will be considered a late pick up which is part of the tardy system
 - Students will receive an infraction after 3 late pickups during the 9 week grading period.
- ☐ Students must exit/enter independently vehicle from the building side.
- ☐ Students/parents should not open and retrieve objects from the trunk while in the car line.
- ☐ Always pull up to the next available space.
- ☐ Vehicles will follow the flow of traffic.
- ☐ Vehicles cannot block driveways or mailboxes along road way.
- ☐ Parents will follow these guidelines which include students loading on the designated side of the car. Parents will remain in car at all times.

Please sign and return the bottom portion to your child's homeroom teacher

I have read and understand the Lincoln Avenue Car Rider Procedures

Child's Name and Teacher: _____ Parent Signature _____